



H&J Corporate Services (Cayman) Ltd.

P.O. Box 866, Anderson Square Building · Grand Cayman, KY1-1103, Cayman Islands

Tel: +1 (345) 949-7555 · Fax: +1 (345) 949-8492

E-mail: cayman@higgsjohnson.com www.hjcorporate.com

DUE DILIGENCE QUESTIONNAIRE (INDIVIDUAL)

We are required by the Cayman Islands Monetary Authority, and applicable legislation relating to the provision of financial services, to make such enquiries as are necessary to verify the identity of our clients, and the nature of the business activity they intend to undertake.

Please return the completed questionnaire

- (a) in a sealed envelope to: **H&J Corporate Services (Cayman) Ltd
PO Box 866
Grand Cayman KY1-1103
CAYMAN ISLANDS**
- (b) or by fax to: **(345) 949 8492**
- (c) or by email to: **cayman@higgsjohnson.com**

(for options (b) and (c) original documents should be sent by mail)

CLIENT RESUME

FULL NAME (and previous names or alternative names if any formal name changes have occurred or you have utilized a business name or other means of identification)	
DATE OF BIRTH (DD/MM/YY)	PLACE OF BIRTH
NATIONALITY AND RESIDENCE (and previous nationalities) Notarized copies of the photograph and identification pages of your passport should be attached to the questionnaire	

CONTACT DETAILS

CURRENT PERMANENT ADDRESS (and previous addresses if less than 5 years) Evidence of proof of current address should be attached such as a utility bill (we require the original)	
OFFICE ADDRESS	
HOME TELEPHONE NUMBER	WORK TELEPHONE NUMBER
FAX NUMBER	EMAIL ADDRESS

EDUCATION & QUALIFICATIONS

EDUCATIONAL BACKGROUND Please provide details of academic and professional qualifications
POLITICAL POSITIONS Please provide details of any government or political posts you presently hold or previously held in your present or previous country of residence.

BUSINESS / EMPLOYMENT HISTORY

Please provide a summary of your business/employment history		
Name and location of business	Details of the activity of the business	Dates

SOURCE OF CAPITAL/ASSETS

Please provide information as to the source of the capital/assets being utilized to establish the company and any which may subsequently be introduced. <i>NB: This information must be detailed and comprehensive</i>

REFERENCES

We require 2 personal references or letters of introduction addressed to H&J Corporate Services (Cayman) Ltd/Higgs & Johnson, 1 from a professional such as an attorney or accountant and 1 from a banker. Such referees must each have known you for at least 3 years. If not please provide previous referees in each classification. ***NB. References must be in original form – the Bank should verify your permanent address. We reserve the right to contact referees***

NAME	ADDRESS

OFFENCES

Have you ever been convicted of any criminal offence? If so, please give details.

OTHER INFORMATION

CHECK LIST

PLEASE ENSURE THAT YOU HAVE ATTACHED THE ORIGINALS OF THE FOLLOWING DOCUMENTS

	✓
Evidence of Proof of Current Address (eg Utility Bill)	
2 Personal References (Bank/Attorney)	
Notarized copy of the photograph and identification pages of your passport(s)	
2nd form of identification (driver's license, voter's registration card)	

I hereby confirm the accuracy and correctness of the foregoing information

Signed	Date
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OFFICE USE ONLY	Date
Received by:	
Reviewed by:	